





# **JOMORO MUNICIPAL ASSEMBLY**














**ANNUAL ACTION PLAN 2025**





**AAP - JMA**




## 2025 ANNUAL ACTION PLAN





PROGRAMME DESCRIPTION	DEVELOPMENT DIMENSION	AMOUNT INVOLVED (€)	SOURCE OF FUNDING	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITURE TO DATE (€)	OUTSTANDING BALANCE (€)	IMPLEMENTATION		REMARKS
								%	PICTURES	
1. Organize business development for a and business counselling for SMEs	Economic Development	10,000.00	GEA/MA/Prompt Consult	15 <sup>th</sup> January, 2025	15 <sup>th</sup> December, 2025	10,000.00	0.00	100%		Series of for a was organized for SMEs
2. Intensify business assessment needs capacity in the Municipality	Economic Development	20,000.00	GEA/MA/Prompt Consult	20 <sup>th</sup> Feb, 2025	15 <sup>th</sup> Dec, 2025	20,000.00	0.00	100%		The activity was successfully done
3. Provide financial support to businesses	Economic Development	50,000.00	GEA/MA/Prompt Consult	5 <sup>th</sup> March, 2025	20 <sup>th</sup> Dec, 2025	50,000.00	0.00	100%		The selected people of 20 were allocated to them to improve their business
4. Conduct quarterly LED platform meeting	Economic Development	15,000.00	GEA/MA	1 <sup>st</sup> March, 2025	15 <sup>th</sup> Dec, 2025	15,000.00	0.00	100%		The quarterly meetings were held with the respective stakeholders.
5. Intensify the capacity of the DCACT secretariat	Economic Development	10,000.00	IGF	1 <sup>st</sup> March, 2025	15 <sup>th</sup> Dec, 2025	10,000.00	0.00	100%		The secretariat's capacity has been intensified
6. Establish electronic database of all commercial, entrepreneurial and agric initiative	Economic Development	10,000.00	IGF	1 <sup>st</sup> March, 2025	15 <sup>th</sup> Dec, 2025	10,000.00	0.00	100%		The data has been collated and upgraded accordingly
7. Raise and supply coconut, oil palm and rubber seedling under PERD	Economic Development	50,000.00	DACF/IGF	1 <sup>st</sup> June 2025	1 <sup>st</sup> Dec, 2025	50,000.00	0.00	100%		The JMA/Dept of Agric registered farmers and supply them with coconut,






										rubber seedling for cultivation
8. Facilitate the establishment of coconut processing factory	Economic Development	100,000.00	DACF/IGF	10 <sup>th</sup> June, 2025	15 <sup>th</sup> Dec, 2025	50,000.00	50,000.00	100%		Private investor has expressed interest in the establishment of the coconut processing facility in the Assembly
9. Provide agro-processing equipment, farming inputs and logistics for cash crops growers	Economic Development	200,000.00	DACF/IGF	10 <sup>th</sup> March, 2025	15 <sup>th</sup> October, 2025	150,000.00	50,000.00	100%		Some of the items have been supplied to the farmers
10. Monitoring visits by DDO's and Agric Extension Agent (AEA's) farm/home visits	Economic Development	20,000.00	IGF	10 <sup>th</sup> January, 2025	20 <sup>th</sup> Dec, 2025	20,000.00	0.00	100%		The routine activities have been done for the year
11. Train farmers on food, vaccination, livestock/piggery integration and husbandry practices	Economic Development	25,000.00	IGF	6 <sup>th</sup> June, 2025	10 <sup>th</sup> Dec, 2025	25,000.00	0.00	100%		This activity was successful done to boost animal production
12. Intensify Disease surveillance for poultry, piggery and livestock	Economic Development	10,000.00	IGF	10 <sup>th</sup> March	20 <sup>th</sup> Dec, 2025	10,000.00	0.00	100%		This was successfully carried out in the municipality
13. Establish and monitor demonstration sites	Economic Development	15,000.00	IGF	1 <sup>st</sup> March 2025	1 <sup>st</sup> Sept 2025	15,000.00	0.00	100%		The activity was successfully carried on
14. Organize Youth Agricultural Forum	Economic Development	20,000.00	IGF	5 <sup>th</sup> June 2025	31 <sup>st</sup> Oct 2025	20,000.00	0.00	100%		The activity was carried out to increase the interest of the youths in Agriculture






15.	Facilitate the Development basic tourist facilities	Economic Development	25,000.00	IGF	1 <sup>st</sup> March 2025	31 <sup>st</sup> Dec 2025	25,000.00	0.00	100%		The municipality is endowed with a lot of potentials and has been facilitation process done in the year.
16.	Organize tourism visitation during festivities and provide souvenirs	Economic Development	30,000.00	IGF	1 <sup>st</sup> August,2025	30 <sup>th</sup> October 2025	30,000.00	0.00	100%		The various chiefs were visited at the Kundum festivals and they were supported
17.	Re-construction of Market Stalls - Lot 12	Economic Development	288,487.29	DACF	04/09/2025	05/03/2026	43,273.09	149,045.89	50%		Community Acquired land
18.	Construction of CHPS Compound with Soft Furnishing - Lot 1	Social Development	1,088,136.04	DACF	25/09/2025	26/03/2026	163,220.41	924,915.63	45%		Community Acquired land
19.	Construction of 6-Unit Classroom Block with Office, stores and furnishing & 6seater Water Closet Toilet Facility. Lot - 5	Social Development	1,796,242.24	DACF	25/09/2025	26/06/2026	602,262.16	1,193,980.08	48%		Community Acquired land
20.	Continuation / Completion of 6-Unit Classroom block with Ancillary facilities - Lot 6	Social Development	972,084.04	DACF	25/09/2025	26/06/2026	457,425.72	514,658.32	70%		Community Acquired land






21.	Drilling, construction & mechanization of 6No. Boreholes with mounted Overhead tank with concrete support - Lot 10	Social Development	972,084.04	DACF	25/09/2025	26/03/2026	134,967.10	837,116.94	50%		
22.	Continuation/ Completion of CHPS Compound – Lot 2	Social Development	412,520.10	DACF	04/09/2025	05/03/2026	61,878.02	350,642.08	20%		
23.	Continuation/ Completion of CHPS Compound - Lot 3	Social Development	282,391.27	DACF	04/09/2025	05/03/2026	42,358.69	240,032.58	45%		
24.	Continuation / Completion of 3- Unit Classroom block with Ancillary facilities - Lot 7	Social Development	505,524.29	DACF/RFG	04/09/2025	04/09/2025	75,828.64	429,695.65	20%		
25.	Continuation / Completion of 3- Unit Classroom block with Ancillary facilities - Lot 8	Social Development	543,758.56	DACF	04/09/2025	04/09/2025	81,563.78	316,449.04	50%		
26.	Continuation / Completion of 2- Unit Kindergarten Block with Ancillary Facilities - Lot 9	Social Development	324,114.32	DACF	04/09/2025	04/09/2025	48,617.15	128,271.44	80%		
27.	Supply of 6No. Skip Refuse container in size 12m³ capability	Social Development	294,000.00	DACF	04/09/2025	05/12/2026	285,180.00	8,820.00	100%		



28. Continuation/ Completion of CHPS Compound	Social Development	399,424.84	DACF	28/11/2025	29/05/2026	229,815.54	169,609.30	75%		
29. Rehabilitation of Chief Palace (Self-Help Project)	Social Development	190,620.83	DACF	28/11/2025	29/05/2026	158,432.15	32,188.68	100%		
30. Construction of 2No. 6-Seater Toilet Facilities with Overhead Water Tank for Bermant Primary School & Mans Primary School	Social Development	365,811.40	DACF	18/08/2022	19/02/2023	246,688.60	119,122.80	50%		
31. Support needy but brilliant students including disabled persons	Social Development	50,000.00	IGF	1 <sup>st</sup> March 2025	31 <sup>st</sup> Dec 2025	50,000.00		100%		The Assembly collaborated with GES to identify and support the students
32. Organize STME and Mock Examinations for all schools	Social Development	60,000.00	IGF	1 <sup>st</sup> Jan, 2025	31 <sup>st</sup> Dec 2025	60,000.00	0.00	100%		The annual support for the conduct of these activities were successfully done
33. Organize malaria control programmes and distribution of treated nets	Social Development	30,000.00	IGF	1 <sup>st</sup> March 2025	31 <sup>st</sup> Dec 2025	30,000.00	0.00	100%		The MHD was assisted by JMA with funding to undertake these activities
34. Conduct HIV testing and counselling	Social Development	10,000.00	DACF	1st June, 2025	1 <sup>st</sup> Dec, 2025	10,000.00	0.00	100%		The activities were done at the official celebrations and at the hospital

35. Conduct sensitization programmes on HIV/AIDS to reduce stigmatization	Social Development	5,000.00	DACF	1 <sup>st</sup> April, 2025	30 <sup>th</sup> Dec, 2025	5,000.00	0.00	100%		This activity was done by the HIV Focal person and the team for the hospital
36. Conduct supportive supervision in all health care facilities	Social Development	10,000.00	IGF	1 <sup>st</sup> March,2025	30 <sup>th</sup> Dec, 2025	10,000.00	0.00	100%		The team from the JMA and GHS supervised the health care facilities in the municipality
37. Support community health nurses to intensify education on mother to child transmission	Social Development	10,000.00	IGF	1 <sup>st</sup> June, 2025	31 <sup>st</sup> Sept, 2025	10,000.00	0.00	100%		It was successfully done
38. Identify education on the importance of pregnant women delivery in health facilities supervised by trained midwives	Social Development	10,000.00	IGF	3 <sup>rd</sup> March,2025	31 <sup>st</sup> October, 2025	10,000.00	0.00	100%		The activity was successfully conducted
39. Promote food supplementation and fortification in all health care facilities	Social Development	10,000.00	IGF	3 <sup>rd</sup> April 2025	10 <sup>th</sup> August 2025	5,000.00	5,000.00	100%		The activity was successfully carried out
40. Provide girls in schools with Iron Folic Acid Tablet Supplementation	Social Development	10,000.00	IGF	10 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	10,000.00	0.00	100%		It was successfully carried out
41. Organise SMART School, Nutrition Friendly programmes in schools	Social Development	10,000.00	IGF	3 <sup>rd</sup> March 2025	31 <sup>st</sup> Dec 2025	10,000.00	0.00	100%		It was successfully carried out
42. Build capacity of key institutional staff in providing nutritional services	Social Development	10,000.00	IGF	3 <sup>rd</sup> March 2025	31 <sup>st</sup> Oct 2025	10,000.00	0.00	100%		It was done with the Nutritional Dept of the hospital to

										assist the beneficiaries
43. Organize sensitization programmes on Adolescent, sexual and reproductive health and family planning in (schools, business association groups, churches, mosques)	Social Development	10,000.00	IGF	10 <sup>th</sup> June 2025	31 <sup>st</sup> Oct 2025	10,000.00	0.00	100%		The activity was successfully carried out
44. Procurement of 1000 No. Mono Desks for basic schools	Social Development	250,000.00	DACF	15 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	250,000.00	0.00	100%		Part of the furniture were supplied from Accra which was deducted from the DACF. The remaining was procured locally
45. Procurement of 500 No. Dual Desks for basic schools	Social Development	200,000.00	DACF	10 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	200,000.00	0.00	100%		Part of the furniture were supplied from Accra which was deducted from the DACF. The remaining was procured locally
46. Train youth in skills development activities	Social Development	35,000.00	IGF	5 <sup>th</sup> March 2025	30 <sup>th</sup> Oct 2025	30,000.00	5,000.00	100%		Youth were trained on alternative source of livelihood to reduce unemployment
47. Manage existing final disposal sites	Social Development	80,000.00	DACF	5 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	80,000.00	0.00	100%		The activity was done by Waste Landfills Ghana Ltd

48. Organize Environmental Enhance Programmes (Air quality control, Noise pollution, Land reclamation)	Social Development	10,000.00	IGF	10 <sup>th</sup> Feb 2025	1 <sup>st</sup> Dec 2025	10,000.00	0.00	0%		These activities were yet to be performed to address environmental impact of Noise and Air pollution
49. Facilitate the usage establishment of Engineered Disposal sites	Social Development	0.00	IGF	5 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	0.00	0.00	0%		It was not done by the Assembly
50. Evacuation of refuse dams and maintenance of final dumping sites	Social Development	12,000.00	IGF	1 <sup>st</sup> Jan 2025	31 <sup>st</sup> Dec 2025	12,000.00	0.00	100%		It was done by JMA Environmental Health Officers
51. Organization of National Sanitation Day	Social Development	28,000.00	IGF	3 <sup>rd</sup> March 2025	31 <sup>st</sup> Dec 2025	28,000.00	0.00	100%		It was done on 6 <sup>th</sup> November and 20 <sup>th</sup> December 2025
52. Fumigation exercise in the municipality	Social Development	432,000.00	DACF	1 <sup>st</sup> October 2025	31 <sup>st</sup> Dec 2025	432,000.00	0.00	100%		It was done in all four quarters
53. Procurement of 5No. refuse containers	Social Development	299,600.00	DACF	1 <sup>st</sup> April 2025	31 <sup>st</sup> Dec 2025	299,600.00	0.00	100%		Five containers were procured for the communities
54. Regular dislodging of all institutional toilets	Social Development	5,000.00	IGF	1 <sup>st</sup> April 2025	31 <sup>st</sup> Dec 2025	0.00	0.00	0%		There was no activity done
55. Sanitation Improvement Package (SIP)	Social Development	130,000.00	DACF	1 <sup>st</sup> April 2025	31 <sup>st</sup> Dec 2025	130,000.00	0.00	100%		It was done weekly by Zoom Lion Ghana Ltd
56. Monitoring and supervision of environmental service providers	Social Development	2,000.00	IGF	2 <sup>ND</sup> Jan 2025	31 <sup>st</sup> Dec 2025	2,000.00	0.00	100%		It was successfully done by staff of environmental officers



57. Conduct sensitization on WASH activities	Social Development	5,000.00	IGF	1 <sup>st</sup> June 2025	31 <sup>st</sup> Dec 2025	5,000.00	0.00	100%		School, health education market sanitation and safe fish processing was done
58. Procurement of sanitary tools and equipment	Social Development	50,000.00	IGF	1 <sup>st</sup> March 2025	31 <sup>st</sup> Dec 2025	50,000.00	0.00	100%		The tools were successfully procured for use
59. Support implementation of community LED total sanitation	Social Development	5,000.00	IGF	1 <sup>st</sup> Jan 2025	31 <sup>st</sup> Dec 2025	0.00	0.00	0%		It was not done due to funding
60. Support for disaster prevention and management	Social Development	100,000.00	DACF	1 <sup>st</sup> Jan 2025	31 <sup>st</sup> Dec 2025	100,000.00	0.00	100%		Some victims were assisted when the NADMO reported the issue to the Assembly
61. Procure one motor bike and two tricycles	Social Development	150,000.00	DACF	1 <sup>st</sup> Jan 2025	31 <sup>st</sup> Dec 2025	0.00	0.00	0%		This equipment was not procured in 2025 but deferred to 2026
62. Periodic fumigation of drains and public places	Social Development	15,000.00	DACF	1 <sup>st</sup> Jan 2025	31 <sup>st</sup> Dec 2025	15,000.00	0.00	100%		It was done by the Zoom Lion Ghana Ltd and JMA
63. Promote good hygiene practices in schools, communities and commercial areas	Social Development	5,000.00	IGF	3 <sup>rd</sup> Jan 2025	31 <sup>st</sup> October 2025	3,000.00	2,000.00	0%		JMA earmarked these activities in schools, communities and commercial centers



64. Organize medical screening and certify food vendors	Social Development	7,000.00	IGF	1 <sup>st</sup> June 2025	31 <sup>st</sup> Dec 2025	7,000.00	0.00	100%		916 vendors were screened and certified
65. Case management (including assisting in resolving Family Tribunal cases like Juveniles, child maintenance, custody and access)	Social Development	1,000.00	IGF	10 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	1,000.00	0.00	0%		<p>Under child protection 158 cases were registered with the office and 124 cases were successfully managed effectively. 33 cases were referred to the various stakeholder like the District court,DOVVS U,CHRAJ and 22 cases were adjourned. 3 girls, ages 15years were trafficked from Nigeria to Ghana. Abandoned two (2) weeks female baby was sent to Esiana Orphanage Home. One (1) man with mental illness aged 30years was also sent to Ashanti Bekwai Home</p>

										for care and protection
66. Sensitize communities on Gender based violence, abuse and other cultural harmful practices	Social Development	5,000.00	IGF	3 <sup>rd</sup> March 2025	31 <sup>st</sup> Dec 2025	5,000.00	0.00	0%		JMA, CHRAJ and NCCE organized sensitization and community engagement. Adult was
67. Supervise and monitor the disbursement of funds under the LEAP programme	Social Development	2,000.00	IGF	3 <sup>rd</sup> March 2025	30 <sup>th</sup> Nov 2025	2,000.00	0.00	100%		JMA assisted the payment of monies to beneficiaries under LEAP programme. 54 communities were reached at the pay point. 1795 households benefiting in the municipality. ₺1,266,009 .00 was disbursed at all cycles
68. Provide support to PWDs and vulnerable groups	Social Development	3,000.00	IGF	10 <sup>th</sup> Nov 2025	30 <sup>th</sup> Nov 2025	3,000.00	0.00	100%		16 PWDs were supported with Deep freezers, 3 PWDs were supported with fufu machines, 48 PWDs were given ₺2,000.00 each

69.	Train youth in skills training (soap making, etc), facilitate internship with industries and promote apprenticeship in communities	Social Development	5,000.00	IGF	15 <sup>th</sup> June 2025	31 <sup>st</sup> Nov 2025	0.00	0.00	0%		This activity was also not done due to funding
70.	Support coastal communities to clean degraded water bodies	Social Development	5,000.00	IGF	1 <sup>st</sup> August 2025	31 <sup>st</sup> Dec 2025	0.00	0.00	0%		This activity was not done
71.	Revitalise CREMA Executives in protected Areas	Environmental, Infrastructure and Human Settlement	1,000.00	IGF/NO'E	15 <sup>th</sup> March 2025	31 <sup>st</sup> Dec 2025	1,000.00	0.00	100%		NoE, an NGO had revitalized some of the inactive CREMA in the municipality
72.	Planting of mangrove trees in wetlands to restore degraded wetlands	Environmental, Infrastructure and Human Settlement	1,000.00	IGF	10 <sup>th</sup> May 2025	31 <sup>st</sup> Dec 2025	1,000.00	0.00	0%		Heno Mpoano (NGO) assisted the JMA in planting trees at Amanzule degraded wetlands
73.	Undertake tree planting along the banks of major water bodies in the Municipality	Environmental, Infrastructure and Human Settlement	1,000.00	IGF	15 <sup>th</sup> March 2025	31 <sup>st</sup> Dec 2025	1,000.00	0.00	100%		The nationwide tree planting exercise did not take place but the ones planted in 2024 was monitored by the environmental unit of the JMA




74. Sensitize communities on climate change and its effects on the environment	Environmental, Infrastructure and Human Settlement	5,000.00	IGF	10 <sup>th</sup> April 2025	30 <sup>th</sup> Nov 2025	5,000.00	0.00	100%		Sensitization was done in Mangyeya, Bonyere, Mpasem and Fante communities to create awareness of the climate change
75. General Maintenance of Municipal Assembly physical asset and public infrastructure	Environmental, Infrastructure and Human Settlement	20,000.00	IGF	20 <sup>th</sup> June 2025	31 <sup>st</sup> Dec 2025	20,000.00	0.00	100%		Routine maintenance done successfully at the new Assembly office complex
76. Rehabilitation and spot improvement of feeder road network and major roads	Environmental, Infrastructure and Human Settlement	200,000.00	DACF/IGF	5 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	150,000.00	0.00	100%		With the support of the DRIP machines the feeder roads were improved in the municipality
77. Repair and Maintenance of faulty Boreholes	Environmental, Infrastructure and Human Settlement	10,000.00	IGF	10 <sup>th</sup> October 2025	30 <sup>th</sup> Nov 2025	10,000.00	0.00	0%		The communities had broken down boreholes were repaired and in-use
78. Facilitate the construction and rehabilitation of town access roads with drains	Environmental, Infrastructure and Human Settlement	20,000.00	IGF	30 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	0.00	0.00	0%		This was not done because of non-availability of funds
79. Provision and installation of street lights	Environmental, Infrastructure and Human Settlement	150,000.00	DACF/IGF	15 <sup>th</sup> June 2025	31 <sup>st</sup> Dec 2025	150,000.00	0.00	100%		The municipality street lights were installed

80.	Facilitate the construction of speed ramps and erecting of road signs, road markings for access roads	Environmental, Infrastructure and Human Settlement	10,000.00	IGF	20 <sup>th</sup> June 2025	15 <sup>th</sup> October 2025	10,000.00	0.00	100%		JMA facilitated this activity with department of Urban Roads. Some speed ramps and road signs sited
81.	Sensitize road users on road safety regulations and punitive measures for road safety offenders	Environmental, Infrastructure and Human Settlement	20,000.00	IGF	20 <sup>th</sup> May 2025	31 <sup>st</sup> October 2025	20,000.00	0.00	100%		MTTU organized these activities with JMA in Half Assini and Elubo township
82.	Support communities of self-initiated Projects/Counterpart funding	Environmental, Infrastructure and Human Settlement	500,000.00	DACF	10 <sup>th</sup> March 2025	31 <sup>st</sup> Dec 2025	350,000.00	150,000.00	100%		The JMA supported some of the communities who applied for self-help project. Amokwa and Ezimetiamuone
83.	Electricity Intensification and maintenance of obsolete cables	Environmental, Infrastructure and Human Settlement	250,000.00	GOG/IGF	20 <sup>th</sup> March 2025	31 <sup>st</sup> Dec 2025	250,000.00	0.00	100%		The extension of electricity was facilitated by JMA and done by ECG to some selected communities
84.	Scanning, Digitizing and Retracing of Local Plan	Environmental, Infrastructure and Human Settlement	5,000.00	IGF	3 <sup>rd</sup> March 2025	31 <sup>st</sup> Dec 2025	3,000.00	2,000.00	100%		Twenty (20) schemes were scanned and digitized
85.	Weekly site inspection	Environmental, Infrastructure and Human Settlement	10,000.00	IGF	10 <sup>th</sup> March 2025	20 <sup>th</sup> Dec 2025	8,000.00	2,000.00	100%		Eighty-eight applications were received and eight






										inspections were done
86. Develop and upgrade planning schemes for communities	Environmental, Infrastructure and Human Settlement	5,000.00	IGF	3 <sup>rd</sup> March 2025	31 <sup>st</sup> October 2025	3,500.00	1,500.00	100%		Three communities' plans were upgraded. The remaining communities will be done in the ensuring year
87. Monitoring and evaluation of physical projects	Implementation, Coordination and Monitoring Evaluation	20,000.00	DACF/IGF	3 <sup>rd</sup> March 2025	30 <sup>th</sup> Nov 2025	15,000.00	5,000.00	100%		This activity was successfully done with the projects.
88. Organise public forum on land-use and spatial planning	Environmental, Infrastructure and Human Settlement	5,000.00	IGF	6 <sup>th</sup> June 2025	30 <sup>th</sup> Nov 2025	5,000.00	0.00	100%		It was done in Adusuazo and Tikobo No. 1
89. Digitize and Name Streets to be linked with the Ghana Post GPS and houses numbered	Environmental, Infrastructure and Human Settlement	15,000.00	DACF	20 <sup>th</sup> April 2025	31 <sup>st</sup> Dec 2025	15,000.00	0.00	100%		The exercise was successfully done in the Municipality
90. Procurement of office fittings, equipment and stationery	Environmental, Infrastructure and Human Settlement	45,000.00	DACF/IGF	1 <sup>st</sup> July 2025	31 <sup>st</sup> Dec 2025	45,000.00	0.00	100%		This activity was done to address logistical gaps
91. Rehabilitation of Office Building and Structures	Environmental, Infrastructure and Human Settlement	50,000.00	IGF	3 <sup>rd</sup> March 2025	31 <sup>st</sup> Dec 2025	40,000.00	10,000.00	100%		Light maintenance of the existing structure was done by the Works dept
92. Train zonal council members in records keeping, revenue mobilisation and financial management	Governance, Corruption and Public Accountability	5,000.00	IGF	1 <sup>st</sup> July 2025	31 <sup>st</sup> Dec 2025	5,000.00	0.00	100%		The JMA organized the training at the zonal council level. 20 people were trained
93. Maintenance, insurance, running expenses of official	Governance, Corruption and Public Accountability	50,000.00	IGF	1 <sup>st</sup> June 2025	31 <sup>st</sup> Dec 2025	35,000.00	15,000.00	0%		This was not done

	vehicles and other equipment										
94.	Logistical Support to decentralized departments	Governance, Corruption and Public Accountability	30,000.00	IGF	1 <sup>st</sup> June 2025	31 <sup>st</sup> Dec 2025	20,000.00	10,000.00	100%		The Departments were duly supported with logistics
95.	Support to implementation of agriculture activities	Governance, Corruption and Public Accountability	20,000.00	IGF	6 <sup>th</sup> June 2025	31 <sup>st</sup> Dec 2025	20,000.00	0.00	100%		The activities were duly done
96.	Manpower development workshops and capacity building	Governance, Corruption and Public Accountability	50,000.00	DACF/IGF	10 <sup>th</sup> March 2025	31 <sup>st</sup> Dec 2025	50,000.00	0.00	100%		It was done for the staffs of the Assembly
97.	Support Security Operations in the Municipality	Governance, Corruption and Public Accountability	50,000.00	IGF	10 <sup>th</sup> April 2025	31 <sup>st</sup> Dec 2025	50,000.00	0.00	100%		MUSEC activities were supported by JMA
98.	NALAG and subscription	Governance, Corruption and Public Accountability	30,000.00	DACF	3 <sup>rd</sup> March 2025	10 <sup>th</sup> Nov 2025	30,000.00	0.00	0%		It was not done
99.	Prepare of 2026-2029 District Medium Term Development Plan (DMTDP)	Governance, Corruption and Public Accountability	100,000.00	DACF	10 <sup>th</sup> June 2025	20 <sup>th</sup> Nov 2025	50,000.00	50,000.00	100%		The MTDP has been completed and copies sent to RCC and NDPC
100.	Prepare of District Spatial Development Framework (SDF)	Governance, Corruption and Public Accountability	50,000.00	DACF	1 <sup>st</sup> October 2025	31 <sup>st</sup> Dec 2025	0.00	0.00	0%		There was no funding for Spatial Development Framework (SDF) preparation
101.	Prepare of Composite Budget and Annual Action Plan	Governance, Corruption and Public Accountability	20,000.00	DACF	10 <sup>th</sup> Jan 2025	10 <sup>th</sup> Nov 2025	10,000.00	10,000.00	0%		These plans were prepared and implemented for the year
102.	Support Sub-District Structures	Governance, Corruption and	200,000.00	DACF/IGF	5 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	200,000.00	0.00	0%		There was planned

	Public Accountability									support for the operationalized
103. Conduct Monthly Market readings	Governance, Corruption and Public Accountability	1,500.00	IGF	3 <sup>rd</sup> March 2025	31 <sup>st</sup> Dec 2025	1,000.00	500.00	100%		The activity was done by the statistical dept for onward submission to RCC
104. Capacity building for DA Staff and Assembly members	Governance, Corruption and Public Accountability	50,000.00	DACF-RFG/DACF	6 <sup>th</sup> June 2025	10 <sup>th</sup> Nov 2025	50,000.00	0.00	100%		ILGS organized training for the staff and Hon. Assembly members
105. Conduct all official celebrations	Governance, Corruption and Public Accountability	150,000.00	IGF	10 <sup>th</sup> March 2025	15 <sup>th</sup> Dec 2025	150,000.00	0.00	100%		All official celebrations were successfully carried out
106. Organize all DA Statutory Meetings	Governance, Corruption and Public Accountability	200,000.00	DACF/IGF	10 <sup>th</sup> Jan 2025	20 <sup>th</sup> Dec 2025	200,000.00	0.00	100%		All the meetings were carried out
107. Organise Town Hall meetings on budgeting, planning processes in compliance with Public Financial Management	Governance, Corruption and Public Accountability	30,000.00	DACF/IGF	21 <sup>st</sup> March 2025	15 <sup>th</sup> Oct 2025	30,000.00	0.00	100%		Two (2) mandatory meetings were organized in Mpataba and Half Assini
108. Hold meetings to Review and implement the health emergency preparedness and response plan	Emergency Planning and Response	10,000.00	IGF	10 <sup>th</sup> May 2025	4 <sup>th</sup> Sept 2025	10,000.00	0.00	0%		The activity was not done because of funding
109. Facilitate the equipping of the emergency centre	Emergency Planning and Response	300,000.00	IGF	10 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	0.00	0.00	0%		This activity was not done because of funding

110. Build capacity of MPCU secretariat in M&E and provide logistical support	Governance, Corruption and Public Accountability	30,000.00	DACF/ IGF	3 <sup>rd</sup> March 2025	31 <sup>st</sup> Dec 2025	30,000.00	0.00	0%		MPCU members were part of the training by ILGS and some logistics were procured for some officers
111. Conduct Quarterly monitoring and Evaluation on all programmes and projects	Governance, Corruption and Public Accountability	20,000.00	DACF	3 <sup>rd</sup> March 2025	31 <sup>st</sup> Dec 2025	18,000.00	2,000.00	100%		The quarterly meeting was duly done with the stakeholders' involvement
112. Digitize all records	Governance, Corruption and Public Accountability	10,000.00	IGF	5 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	5,000.00	5,000.00	100%		The records unit digitized all in-coming correspondence to the office
113. Organize monthly Technical/Statutory planning committee meetings	Environmental, Infrastructure and Human Settlement	35,000.00	IGF	3 <sup>rd</sup> March 2025	31 <sup>st</sup> Dec 2025	35,000.00	0.00	100%		Technical/Spatial planning meetings were duly organized
114. Continue with street naming and property addressing	Environmental, Infrastructure and Human Settlement	30,000.00	DACF	3 <sup>rd</sup> March 2025	31 <sup>st</sup> Dec 2025	0.00	0.00	100%		The exercise was not done because there was no release of funds
115. Organize periodic development control monitoring exercises	Environmental, Infrastructure and Human Settlement	5,000.00	IGF	3 <sup>rd</sup> March 2025	31 <sup>st</sup> Dec 2025	3,000.00	2,000.00	100%		It was done by the joint team from works dept and physical planning dept
116. Organize public education and sensitization programmes on permit acquisition and gender mainstreaming in spatial planning	Environmental, Infrastructure and Human Settlement	10,000.00	IGF	1 <sup>st</sup> March 2025	31 <sup>st</sup> Dec 2025	5,000.00	5,000.00	100%		It was partially done. Not all the intended communities were done

117. Prepare SDF and local plans for communities and extension of local plans to new areas outside existing local plans	Environmental, Infrastructure and Human Settlement	5,000.00	IGF	10 <sup>th</sup> June 2025	31 <sup>st</sup> Dec 2025	5,000.00	0.00	100%		Local plans were prepared for Mbem, Bawia, Tikobo No 1, Jaway Wharf, Anloumpie, Jaway
118. Create disaster awareness/minimize its occurrence	Environmental, Infrastructure and Human Settlement	5,000.00	IGF	10 <sup>th</sup> June 2025	31 <sup>st</sup> Dec 2025	2,500.00	2,500.00	100%		Composite NADMO undertake awareness creation in selected communities
119. Form/Train Disaster Volunteer Groups	Environmental, Infrastructure and Human Settlement	2,000.00	IGF	1 <sup>st</sup> June 2025	30 <sup>th</sup> Sept 2025	2,000.00	0.00	100%		The basic schools within the municipality were trained to be alert to disaster prevention
120. Prepare and implement operations and maintenance and implement plan	Environmental, Infrastructure and Human Settlement	0.00	IGF	10 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	0.00	0.00	100%		Activity yet to be successfully carried out
121. Creation of Land Banks and documentation of Assembly lands	Environmental, Infrastructure and Human Settlement	150,000.00	DACF/IGF	6 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	150,000.00	0.00	100%		The Assembly has started the documentation of existing lands and creating more banks for future use
122. Celebration of Farmers' Day	Economic Development	250,000.00	DACF/IGF	5 <sup>th</sup> Dec 2025	5 <sup>th</sup> Dec 2025	250,000.00	0.00	100%		JMA with the support from other companies celebrated the 41 <sup>st</sup> Farmers' Day celebrations

123. Carry out public education for the citizenry to register with NHIS	Social Development	10,000.00	IGF	15 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	10,000.00	0.00	100%		This activity was collaborated with NHIS to register new entrants and renewal expired cards of public gatherings and zonal councils
124. Undertake Burial of unknown Bodies (paupers)	Social Development	10,000.00	IGF	20 <sup>th</sup> Jan 2025	31 <sup>st</sup> Dec 2025	10,000.00	0.00	100%		Four (4) paupers were buried in the municipality
125. Monitor the activities of caterers on the implementation of School Feeding Programme	Social Development	10,000.00	IGF	3 <sup>rd</sup> Jan 2025	31 <sup>st</sup> Dec 2025	10,000.00	0.00	100%		Periodic monitoring of the caterers at the 36 schools in the municipality was successfully conducted
126. Provide guidance and counselling at basic schools	Social Development	10,000.00	IGF	15 <sup>th</sup> March 2025	31 <sup>st</sup> Dec 2025	10,000.00	0.00	100%		The guidance and counselling unit of the GES performed these exercises in the schools
127. Compensation of employees, goods and services	Governance, Corruption and Public Accountability	0.00	GOG/IGF	10 <sup>th</sup> Jan 2025	20 <sup>th</sup> Dec 2025	0.00	0.00	100%		It was not successfully carried out because of funding
128. Staff performance Appraisal	Governance, Corruption and Public Accountability	5,000.00	IGF	3 <sup>rd</sup> June 2025	31 <sup>st</sup> Oct 2025	5,000.00	0.00	100%		The HR department refreshed staff on the proper way of preparing the

										Appraisal forms
<b>GRAND TOTAL</b>		<b>19,098,000.00</b>								

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**EMMANUEL BOATENG**  
**MUNICIPAL COORDINATING**  
**DIRECTOR (MCD)**

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**SAMUEL OBOSU**  
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**FRANCIS KENNEDY YANKEY**  
**PRESIDING MEMBER**

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